West Tennessee Capital Grants Program Requirements

**Program Guidelines**

- West Tennessee Capital Grants Program will award funding requests that fall under one of three different types of support:
  - Social Mobility, examples could include:
    - Food Banks
  - Economic Mobility, examples could include:
    - Job Training Centers
    - Makerspaces
  - General Community Betterment, examples could include:
    - Playgrounds
    - Community Centers

- For the purposes of this program, we define capital as physical infrastructure, construction of new and/or renovated space, and related equipment purchases. We will not consider endowment funding as a part of this program. Vehicle purchases will also not be considered.

- Due to the limited nature of funds available, the grants to be awarded to an organization will range from $25,000 - $100,000. Multiple-year commitments will not be made at this time.

- The Capital Grant Program is only open to U.S. based 501c3 Nonprofit organizations, municipalities, and non tax-exempt organizations doing work in the following areas in West Tennessee: Haywood County, Fayette County, Tipton County, Lauderdale County, Shelby County and Madison County. If your organization is a municipality or not tax-exempt, United Way of West Tennessee can assist with the application process.

- Capital Grant Program narratives must contain:
  - A brief description of the overall project, including the requested Capital funding amount.
  - A description of the specific project Ford Motor Company Fund capital funding will support, including a basic budget
  - Any naming opportunities.
  - A description of related programs that could be linked to this capital grant in future years.

- Applications may be submitted online at [https://www.cybergrants.com/fordmotor/BlueOvalCityCapital](https://www.cybergrants.com/fordmotor/BlueOvalCityCapital)

- Please review the Capital Grant Program FAQ document for additional information.

- If your organization is selected to receive a Capital Grant, you will be required to submit a final grant report at the end of your grant cycle.

**Proposal Submission Process**

- All grant proposals must be submitted through United Way of West Tennessee or our online grant system.

- United Way of West Tennessee can serve as a fiscal sponsor for municipalities and non tax-exempt organizations. Please email: Give@UnitedWay.TN.org and include “Ford Fund Capital Grant” in the subject line when sending an email in reference to the Capital Grant Program through United Way of West Tennessee.

- Tax Exempt 501(c)(3) organizations must apply through our grant system, go to [https://www.cybergrants.com/fordmotor/BlueOvalCityCapital](https://www.cybergrants.com/fordmotor/BlueOvalCityCapital). Complete the eligibility questions. Once you are approved and logged in select "Start A New Capital Request Application" from the Welcome page.
  - Follow the onscreen instructions and input your grant. Hit the "Submit" button to send your proposal.
  - You will receive an automated confirmation email once your proposal has been successfully submitted.
  - Proposals must be submitted according to the instructions outlined above. Any proposals submitted outside of the process will not be considered for funding.

**Grantmaking Timeline and Process**

- Applications are due in our online system by 5:00 p.m. CST on Friday, February 3, 2023.
- Applicants will be notified of the results by April 3, 2023.
- All questions regarding Capital Grant Program submissions should be directed to info@fordfund.org